

EXECUTIVE SUMMARY

In Response to RFQ 16-101F, Approve QSEC Recommendations to Award Professional Services Continuing Contracts – MEP (Mechanical, Electrical, & Plumbing); and Approve the Professional Services Agreements (PSA’s) for SGM Engineering, Inc.; Delta G - Consulting Engineers, Inc.; Hammond & Associates, Inc.; and GLE Associates, Inc.

PROJECT OVERVIEW:

Type of Contract:	Professional Services Agreement (PSA)
MEP:	See list of four (4) firms listed below
Notice to Proceed Date:	TBD for Projects as Assigned
Budget:	See Contract terms below

GENERAL OVERVIEW:

Board approval to advertise RFQ 16-101F was received at the January 20, 2016 Board meeting. The intent of this RFQ was to procure Design Professional Services for Continuing Contracts for Mechanical, Electrical, and Plumbing Services for projects, as assigned, up to a maximum of \$2,000,000 in construction costs including Facilities, Maintenance and Safety projects consisting of, but not limited to, site improvements and renovations. The Contract terms include a limit of \$3,000,000 in fees and a duration of three (3) years plus two (2) one-year extensions with a limit of \$1,000,000 in additional fees per year. The RFQ was designed to have the Qualification Selection Evaluation Committee (“QSEC”) select the top four (4) ranked firms and recommend award of Professional Design Services to these firms.

A total of six (6) proposals were received on February 23, 2016. The QSEC meeting was held on March 8, 2016 and the Recommendation/Tabulation to Award Professional Design Services to the four (4) highest ranked firms was posted on March 18, 2016. Board approval is requested to approve QSEC recommendations and to award Professional Services Continuing Contracts – MEP to these four (4) successful Design firms:

First Ranked Proposer: SGM Engineering, Inc.

Second Ranked Proposer: Delta G - Consulting Engineers, Inc.

Third Ranked Proposer: Hammond & Associates, Inc.

Fourth Ranked Proposer: GLE Associates, Inc.

Upon approval by the Board, Staff will initiate Professional Design Services for projects, as assigned, up to a maximum of \$2,000,000 in construction costs for Facilities, Maintenance and Safety projects consisting of, but not limited to, Mechanical, Electrical, Plumbing, Site Improvements and Renovations.